

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**LICENSING AND APPEALS BOARD**

**Minutes from the Meeting of the Licensing and Appeals Board held on  
Wednesday, 2nd May, 2018 at 4.00 pm in the Council Chamber, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor D Tyler (Chairman)  
L Bambridge, A Bubb, C J Crofts, Mrs S Fraser, M Hopkins, T Parish,  
C Sampson, Miss S Sandell, T Tilbrook, D Whitby, A White and Mrs S Young

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Lawrence,  
Manning and Mrs Wilkinson.

**2 MINUTES FROM THE PREVIOUS MEETINGS**

**RESOLVED:** The minutes from the following meetings were approved  
as a correct record and signed by the Chairman:

7<sup>th</sup> March 2017  
22<sup>nd</sup> March 2017  
13<sup>th</sup> April 2017  
17<sup>th</sup> May 2017 at 10.00am  
17<sup>th</sup> May 2017 at 11.30am  
17<sup>th</sup> May 2017 at 1.30pm  
24<sup>th</sup> May 2017 at 12.00pm  
24<sup>th</sup> May 2017 at 1.30pm  
8<sup>th</sup> November 2017  
21<sup>st</sup> November 2017  
25<sup>th</sup> January 2018  
1<sup>st</sup> March 2018  
4<sup>th</sup> April 2018  
24<sup>th</sup> April 2018

**3 ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

**4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5 MEMBERS PRESENT UNDER STANDING ORDER 34**

There was none.

6        **CHAIRMANS CORRESPONDENCE**

There was none.

7        **DRAFT LICENSING PROTOCOL**

The Chairman presented the draft Code of Good Practice for Licensing.

Those present were informed that following consideration at this meeting the Code of Good Practice would be submitted to Cabinet and Council for approval.

**RESOLVED:** The Panel supported the introduction of the Code of Good Practice.

8        **ANY OTHER BUSINESS**

The Chairman, Councillor Tyler, thanked Councillor Crofts, who had covered some Licensing Hearings for him when he was unavailable. He also thanked officers for their help and support.

9        **DATE OF THE NEXT MEETING**

To be scheduled as required.

**The meeting closed at 4.10 pm**